



CONTRACTORS STATE LICENSE BOARD
 DATA SERVICES UNIT, 2ND FLOOR
 9821 BUSINESS PARK DR., SACRAMENTO, CALIFORNIA
 MAILING ADDRESS: P.O. BOX 26000
 SACRAMENTO, CALIFORNIA 95827-1703
 (916) 255-3975



CSLB ORDER FORM

CD ROM / CARTRIDGE TAPES

(REV. 6/21/00 - o:\wpfiles\dsu\shared\pstapes.wpd)

1. Business Name:		* DO NOT WRITE IN THIS AREA *	
		* OFFICE USE ONLY *	
2. Bus. Street Address		3. City:	4. * Received Date:
5. State:	6. Zip	7. Telephone:	8. * Check Number:
9. Responsible Party Name: <div style="border-bottom: 1px solid black; width: 100%;"></div> Print or Type Name			10. * Amount:
11. Select File Type: <input type="checkbox"/> License Master <input type="checkbox"/> Business Principal File <input type="checkbox"/> Action/Citation File			12. * Job Number:
13. Job Type: <input type="checkbox"/> Full File (Available on 38K Cartridge only) <input type="checkbox"/> Update File - <input type="checkbox"/> CD Rom or <input type="checkbox"/> 38K Cartridge			14. * List Number:
15. Price List:			
	Full File	Update File	
License File.....	\$ 4,000.00	- \$ 250.00	<input type="checkbox"/> Check here for Government Rate - if paying with a Government P.O. or check.
Business Principal File.....	\$ 2,000.00	- \$ 250.00	
Action/Citation File.....	\$ 2,000.00	- \$ 250.00	

After completing this Order Form, please submit with check to, Contractors State License Board at either the Street address if returning cartridge tapes (UPS) or the Post Office Box if only submitting a request without tapes.

Contractors State License Board
 Attn: Data Services Unit, 2nd Floor
 9821 Business Park Dr.
 Sacramento, CA 95827-1703

or

Contractors State License Board
 Attn: Data Services Unit
 P.O. Box 26000
 Sacramento, CA 95826

SEE INSTRUCTIONS ON REVERSE SIDE

GENERAL INFORMATION

License Master File - LRECL = 700, BLKSIZE = 32200, RECFM = FB
Business Principal File - LRECL = 2610, BLKSIZE = 26100, RECFM = FB
License Action & Citation File - LRECL = 3000, BLKSIZE = 30000, RECFM = FB

Tapes will be processed monthly, the first week of each month. If you want to prepay for updates you may do so on a quarterly, semi-annually, or annual basis by FISCAL YEAR (July through June). If you have any questions, refer them to the Data Services Unit at 916/255-3975.

INSTRUCTIONS FOR FILLING OUT FORM

1. Enter your complete Business Name.
2. Enter only a Street Address, we can not send tapes to Post Office Box Numbers.
3. Enter City (must have).
4. Received Date - Leave blank - for C.S.L.B. Office Use Only.
5. Enter State (must have).
6. Enter Zip Code (must have).
7. Enter Telephone Number (must have).
8. Check Number - Leave blank - for C.S.L.B. Office Use Only.
9. Enter the Name of the person Responsible for requesting tapes (print or type).
10. Amount - Leave blank - for C.S.L.B. Office Use Only.
11. Check the appropriate box(es) of any one or all File Types as needed.
12. Job Number - Leave blank - for C.S.L.B. Office Use Only.
13. Check the appropriate box of Type of Job to be run; either Full File (which only is available on 38K cartridge) or Update File (available on 38K cartridge or CD Rom).
14. List Number - Leave blank - for C.S.L.B. Office Use Only.
15. Price List - Actual prices for services, government agencies will be given discount rates, call the Data Services Unit at (916) 255-3975 for rate quotes.